FEMA-4482-DR-CA California COVID-19 Pandemic

On March 22, 2020, the President declared the ongoing Coronavirus Disease 2019 (COVID-19) pandemic of sufficient severity and magnitude to warrant a major declaration for the State of California, pursuant to section 501 (b) of the Robert T. Stafford Disaster Relief and Emergency Assistance Act (42 U.S.C. 5121-5207). State, Territorial, Tribal, local government entities and certain private non-profit (PNP) organizations are eligible to apply for Public Assistance.

In accordance with section 502 of the Stafford Act, eligible emergency protective measures taken to respond to the COVID-19 emergency at the direction or guidance of public health officials' may be reimbursed under Category B of the Federal Emergency Management Agency’s (FEMA) Public Assistance program.

The California Governor’s Office of Emergency Services (Cal OES) Recovery Section acts as the grantee for FEMAs Public Assistance program and is ready to assist potential applicants with applying for a Public Assistance subgrant and understanding eligibility requirements. Cal OES will present Applicant Briefings to provide an overview of the Public Assistance program process and requirements (date, time, and web location will be posted below).

The documents below provide answers to frequently asked questions, including applicant eligibility, eligibility of emergency protective measures, procurement under emergency and exigent circumstances, guidance on how to submit requests for public assistance, and application documents.

**Major Declaration Event Number:** FEMA-4482-DR-CA (DR-4482)
**Name:** California Covid-19 Pandemic
**Declared Counties:** All 58 of California’s Counties
**Incident Period:** Incident Period: January 20, 2020 and continuing

If you have questions, please contact Recovery Public Assistance at: DisasterRecovery@CalOES.ca.gov

**Individuals** seeking disaster assistance should refer to the Recovery Individual Assistance Division

**APPLICANTS’ BRIEFING**

FEMA-4482-DR-CA is the federal designation for the biological event with the incident period beginning January 20, 2020 and continuing. The briefings listed below are for all
counties, cities, special districts, school districts, tribal governments, state agencies, and eligible private non-profit organizations that provided an essential social service in all 58 counties of the state of California. Applicants’ Briefings will be held via live MS Teams webinar at the following dates and times:

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<td>12 May, 2020</td>
<td>2PM - 5PM</td>
<td>Applicants' Briefing</td>
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<td>13 May, 2020</td>
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<td>13 May, 2020</td>
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<td>Applicants' Briefing for Private Non-Profits</td>
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The reference materials throughout the webinars can be found at the Virtual Applicant's Briefing page: https://www.caloes.ca.gov/RecoverySite/Pages/DR-4482-Virtual-Applicants-Briefing.aspx

These briefings will provide information on the application procedures, cost eligibility, documentation requirements, payment processing, and deadlines specific to the federal Public Assistance Program for the COVID-19 Pandemic event. **Potential applicants for this event are encouraged to attend the Applicants’ Briefings.**

**Application**
Applicants must set up a Grants Portal Account and submit the Request for Public Assistance digitally from the account.

**For Private Nonprofit and Tribal Governments:** In order to set up an account (or for information on how to submit from an existing account), please send the following information to DisasterRecovery@caloes.ca.gov:
- Legal Name of Organization
- First/last name, phone number, and email address of the person who can set up the account (this person can add other users).

**For State Agencies, Counties, cities, Local public authorities, School districts, Special Districts established under State law, visit:** Grants Portal Log In Page.

**The deadline to submit your RPA for the FEMA-4482-DR-CA event is 30-days past the date that the incident period for this event closes; the incident period is currently open, therefore the deadline is undetermined at this time.**

Please extend this invitation to any organization that may have assisted with this disaster.

**There is no need to RSVP for the Applicants' Briefing you wish to attend.** The presentations will be conducted in a "Listen Only" mode. Please submit questions via the Q&A chat which will be answered after the session via e-mail to all attendees. **We highly encourage you to log in** instead of viewing the webinar as a guest, to ensure we capture your contact information and can provide answers to the questions posed throughout the webinar. A [sign-in sheet](#) is available for attendees who are unable to log in, or would like to ensure that they receive a copy of the questions received and corresponding answers.

The Recovery Team
DisasterRecovery@CalOES.ca.gov
Procurement:

Local Government PA Procurement Standards for Emergency/Exigent Circumstances (Recorded presentation)

Local Government PA Procurement Standards for Emergency/Exigent Circumstances (Slide deck)

Procurements and Contracting questions should be directed to:
PAPProcurement@CalOES.ca.gov

FEMA Emergency Management Institute (EMI) Independent Study Courses (IS):

- IS-1000: Public Assistance Program and Eligibility
- IS-1002: FEMA Grants Portal – Transparency at Every Step
- IS-1010: Emergency Protective Measures

Grants Portal Registration:

FEMA has added a new function to its Grants Portal website. Potential applicants, such as towns/cities, counties, special districts, UCs, CSUs, Tribal Governments, etc., (except for Private Non-Profits/Tribal Governments applying as their own Recipient) can now go directly to the Grants Portal website, create their own Organization Profiles, and submit a Request for Public Assistance (RPA) without having to first receive an Invitation from Cal OES.

Exceptions:
- This is not available to Private Non-Profits; they must still contact Cal OES via DisasterRecovery@caloes.ca.gov and request an Invitation to Grants Portal.
- This is not available to Tribal Governments applying as their own Recipient. If they wish to apply as a Subrecipient through Cal OES, they can utilize this function. This is only available for the COVID-19 event (DR-4482).

TRAINING VIDEO - FEMA PA Grants Portal – Grants Manager YouTube Channel

FEMA Grants Portal Applicant Basics: For details about how to sign in, click here.

5/11 at 8am and 11am PST.
5/12 at 8am and 4pm PST.
5/13 at 8am and 11am PST.
5/14 at 8am PST.
5/15 at 8am and 11am PST.

**FEMA COVID-19 Application Overview:** For details about how to sign in, click here.

5/11 at 6am and 1pm PST.
5/12 at 6am and 1pm PST.
5/13 at 6am and 1pm PST.
5/14 at 6am, 1pm, and 4pm PST.
5/15 at 6am and 1pm PST.

Any questions please contact: FEMA-Recovery-PA-Grants@fema.dhs.gov or call the Grants Manager Hotline @ 1-866-337-8448

**Request for Public Assistance:**

FEMA has extended the due date for submittal of the Request for Public Assistance (RPA) to 30 days after the incident period for the disaster event closes, however, Cal OES is advising organizations to submit sooner rather than later, so as not to wait until the last minute.

**Coronavirus Relief Fund:**

As part of the CARES Act, the US Department of the Treasury will make payments from the Coronavirus Relief Fund to States and eligible units of local government, US Territories, and Tribal Governments.

For more information visit the US Department of the Treasury.

Additional information can also be found at the links below:
Census data and methodology
Eligible Units
State and Local CARES Act

**Great Plates Delivered:**

On April 24, 2020, Governor Gavin Newsom announced the launch of a first-in-the-nation “Great Plates Delivered” program, a meal delivery service for California’s older adults. The purpose is to help seniors and other adults at high risk from COVID-19 to stay home and stay healthy by delivering three nutritious meals a day, and to
provide essential economic stimulus to local businesses struggling to stay afloat during the COVID-19 crisis. See the COVID-19 Response website for more information.

Additional Resources:

Resources for food
Resources for housing and homelessness
Additional services, resources, and information

Documents

Request for Public Assistance (RPA) due to Cal OES no later than 30 days after the incident period closes

Quick Reference- Submitting an RPA from existing Grants Portal Account
How to Submit a Request for Public Assistance (RPA) if your organization already has a Grants Portal Account

Quick Reference - Set up Grants Portal Account and Submit RPA
For PNPs and Tribal Governments, all others see above Grants Portal Registration section.

Applicant Quick Guide Grants Portal Account and RPA (Mar 28 2020)
For PNPs and Tribal Governments, all others see above Grants Portal Registration section.

Quick Guides (FEMA)

COVID-19 Streamlined Project Application
Streamlined Project Application

Applicant Quick Guide Completing and Submitting a COVID-19 Project Application
How to Complete and Submit a Project Application

Applicant Quick Guide COVID19 Process Overview
Application Process Overview

Procurement

Procurement Standards for State Agencies
Briefing for State Agencies explaining procurement standards
Procurement Under EE Circumstances Memo_signed
FEMA Memorandum regarding Grants under Emergency or Exigent Circumstances

Procurement Standards for Local Government under FEMA Public Assistance
Procurement Standards for Local Government under FEMA Public Assistance

Procurement During EE Circumstances Fact Sheet
Procurement Grants Conducted Under Exigent or Emergency Circumstances

PA_Reasonable_Cost_Evaluation_Job_Aid_508_FINAL_10-16-2018
FEMA’s Reasonable Cost Evaluation Job Aid

Non-Congregate Sheltering

Template Request Letter Noncongregate Sheltering to FEMA RA
Non-Congregate Sheltering Request Letter to FEMA via Cal OES (Template)

Non-Congregate Sheltering Extension through 31 May

DR-4482 CA Non-Congregate Sheltering Request Response Letter 03272020

DR-4482 CA Non-Congregate Sheltering Request Local Government Response Letter 0402020

COVID-19 Noncongregate Shelter FAQ
FEMA’s Frequently Asked Questions on Non-Congregate Sheltering

FEMA Grants Portal Training

FEMA Public Assistance Training Webinars - 05.11.20-05.15.20

Emergency Protective Measures

COVID-19 Eligible Emergency Protective Measures - Fact Sheet
Eligible Emergency Protective Measures for COVID-19

Eligibility

Public Assistance Tribal Recipients - Fact Sheet
Fact sheet for Tribal Recipients

PA Fact Sheet Emergency Medical Care for COVID-19
Emergency Medical Care Eligibility
Frequently Asked Questions
Questions and Answers by topic

COVID-19 Pandemic - Private Nonprofit Organizations Fact Sheet
Private Non-Profit Eligibility Fact Sheet
CA COVID-19 Eligibility Fact Sheet
Eligibility Fact Sheet for COVID-19 applicants

Coronavirus Relief Fund


**Quick-Guide-CDBG-Infectious-Disease-Response**
Coronavirus Aid, Relief and Economic Security (CARES) Act Quick Guide.

**FEMA Advisory COVID19 CARES Act $200M FINAL 20200504**

**CARES-Act-Flexibilities-CDBG-Funds-Used-Support-Coronavirus-Response**
Coronavirus Aid, Relief and Economic Security (CARES) Act information.

Contracting

**PA Contracting Requirements Checklist**
Contracting Requirements for Public Assistance

Application Fact Sheets

**CA COVID-19 Application Fact Sheet - PNPs**
Application Fact Sheet for Private Non-Profits

**CA COVID-19 Application Fact Sheet - All Except PNPs**
COVID-19 Application Fact Sheet

Application Documents

**STD 204 Payee Data Record**
For Private Non-Profits

**FF 90-121 Facility Questionnaire**
For Private Non-Profits

**List of Documents and Information Required from PNPs to Apply for Public Assistance**
For Private Non-Profits
Request for Public Assistance
All Applicants

Cal OES 89 Project Assurances for Federal Assistance
All Applicants

Cal OES 2-104 Certificate of Assurance of Compliance
All Applicants

Cal OES 130SA Signature Authority to CA State Agencies
All Applicants

Cal OES 130 Designation of Applicants Agent Resolution For Non-State Agencies
All Applicants

Information from the Governor's Office